



## OUR DATA COMPLIANCE POLICY (GDPR) 2025

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**We want to keep you interested, up to date, and part of our community project. To do this, we will only reach out when we have something to tell you, when we may need your help, or when we want to invite you to join us. We promise we will avoid electronic pestering.**

### MEMBERS

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In addition to data retained for the purposes of membership administration (such as when you joined), we will collect and use the following personal data:

- Name
- Address
- Email address
- Telephone number

We will collect this personal data by the following means:

- Membership application forms, digital or hard copy.

We will use this personal data for the following purposes:

- Governing the CLT, for example inviting you to Annual General Meetings.
- Informing you of opportunities to engage with our work.
- Investigating complaints.
- Improving our service to members.

We will not share this data with any other organisation without your explicit consent.

We will retain this data so long as you remain a member of the CLT.

### SUPPORTERS

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We will collect the following personal data from other individuals who may support or be interested in our work, by signing up for our newsletter or online updates:

- Email address or postal address if preferred

We will collect this personal data by the following means:

- Online sign up.
- Sign-up sheets at official and proper TCLT meetings.

We will use this personal data for the following purposes:

- Updates on the TCLT and our work.

We will not share this data with any other organisation.

We will retain this data so long as you subscribe to our newsletter or online updates, via our SM platforms, website or through the post.

### HOUSING NEEDS SURVEY

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We will refer to the latest current housing needs survey from either the Local Plan or the Neighbourhood Plan. We will only ask you to complete a survey where current data is out of date or no longer applicable.

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